



PROFESSIONAL INTERNSHIP PROGRAM

YOUR CAREER STARTS HERE



2022

AUSTRALIAN INTERNSHIPS | INTERNS

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Australian Internships was founded in 1998 to provide responsive on-the-job training to meet international demand from universities, students and graduates. Australian Internships caters for students and graduates from over 90 countries, providing opportunities with some 8,000+ Australian host companies and Government Departments in most academic disciplines.

PROFESSIONAL INTERNSHIP PROGRAM

- Non-Paid training positions available in almost all academic fields.
- Duration is from 6 to 26 weeks
- Positions are available Australia wide
- Academic credit available
- Apply up to 3-4 months in advance, pending available vacancies and visas.

BENEFITS OF AN INTERNSHIP

- Gain practical experience in the Australian workplace
- Receive training within your area of study
- Expand your network of professional contacts
- Develop an understanding of the international workplace
- Cultivate industry specific terminology
- Improve workplace communication skills
- Gain a competitive edge in the job market
- Create memories that will last a lifetime
- Develop soft skills that are vital for career success.



APPLICATION PROCESS

- 1 ENQUIRY AND ASSESSMENT**
Complete the online form, submit initial documentation, availability and application video to find out whether you are eligible for the Virtual Internship Program.
- 2 APPLICATION & PROCESSING**
Eligible candidates will be requested to complete and return the application form along with the supporting documents and application fee. Australian Internships will start negotiating your internship details.
- 3 CONFIRMATION & PAYMENT**
Australian Internships will arrange an interview for you with the Host Organisation after which the internship will be confirmed through a formal Training Agreement. Any outstanding fees to be paid.
- 4 PROGRAM PARTICIPATION**
Congratulations! You are about to embark on an incredible journey. You will have an orientation before you start your internship. Once you begin your internship we will be asking for your continued feedback and continue to provide you with support.

ELIGIBILITY

Age:	18 – 35
Students:	Currently enrolled in a tertiary degree (Bachelor or higher)
Graduates:	A recent graduate from a tertiary degree (Bachelor or higher)
Internship field:	Directly related to academic studies
English skills:	Upper intermediate – advanced English language skills (equivalent to IELTS 5.5)

WHATS DOES IT COST & WHATS INCLUDED

Contact us at info@internships.com.au for an accurate quote based on your profile:

INTERNSHIP PROGRAM

- We offer a comprehensive virtual program, not just a placement!
- Virtual internship with an Australian company

DOCUMENTATION

- Resume templates and guidance
- Letter of Objectives templates and guidance

SUPPORT & MONITORING

- Allocation of an Internship Program Supervisor (IPS) to closely monitor your progress and satisfaction
- Interview preparation and coaching
- Immediate intervention should you have any difficulties
- Access to regular career blogs

EMERGENCY SUPPORT

- 24 hours emergency support

ORIENTATION & CULTURAL SUPPORT

- Full orientation sessions

WHAT OUR INTERNS HAVE TO SAY

“After completing my MBA, I soon realized the importance of having hands-on knowledge in my career field. Unfortunately, in today’s job market, passing exams with high scores and getting a degree doesn’t offer the much-needed work experience, you will need to succeed in a workspace. Especially here in Australia, local experience is exigency which led me to complete my internship.

Australian Internships played the role of liaison between me and the organisation which offered me an internship opportunity. Right from the beginning, Australian Internships was there to assist me with all the paperwork and documentation, prepared me for the position, and used their vast network of contacts to find the right internship for me which I may not be able to source by myself.

My advice to future interns would be to know where you are heading and where you want to be. If you are determined to excel in your career and want to have all the weapons you need in this competitive job market, I highly suggest you gain practical knowledge before you apply for your dream job. Any experience where you use skills that you can transfer to your future career is an excellent addition to your CV. And if you are unaware of where to start or don’t have any local connection like me, you can find a helping hand like Australian Internships to help you through your journey.”

Bibek Bhujel

Field: Accounting

Nationality: Nepalese



DOCUMENTATION

We require the following documents in order to assess your eligibility:

- Resume (in Word)
- Letter of Objectives (in Word)
- Colour copy of your passport
- Copy of your most current academic transcripts that show your grades

Template documents and guides are available.

HOST ORGANISATIONS

Following a comprehensive interview process, you will be allocated to one of 8,000 host companies throughout Australia. Selections are made in all cases based on best available fit between the host company and your skill-set or academic background. Host companies that AI have access to include:



**REAL PROJECTS
REAL EXPERIENCE**

CONTACT

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