



# VIRTUAL INTERNSHIP PROGRAM

**YOUR CAREER STARTS HERE**



2022

**AUSTRALIAN INTERNSHIPS | INTERNS**

## AUSTRALIAN INTERNSHIPS

Australian Internships was founded in 1998 to provide responsive on-the-job training to meet international demand from universities, students and graduates. Australian Internships caters for students and graduates from over 90 countries, providing opportunities with some 8,000+ Australian host companies and Government Departments in most academic disciplines.

## VIRTUAL INTERNSHIP PROGRAM

- Internship opportunities related to your skills and academic background
- 6 to 12 weeks, non paid training positions (10 to 30 hours per week)
- Access to over 8,000 companies Australia wide
- Start every Monday (pending lead time)
- Fields: Marketing, Human Resources, Accounting, Events Management, IT, Business, Graphic Design, Public Relations, Journalism, and many others.

## BENEFITS OF A VIRTUAL INTERNSHIP

- Intern from anywhere (your home, a café or shared office)
- Be mentored by professionals in your field
- Form alliances with Australian companies
- Practice your English skills
- Work around your schedule - flexible hours
- Gain recognition within your profession
- Improve your career options



# INTERN FROM ANYWHERE

## APPLICATION PROCESS

- 1 ENQUIRY AND ASSESSMENT**  
Complete the online form, submit initial documentation, availability and application video to find out whether you are eligible for the Virtual Internship Program.
- 2 APPLICATION & PROCESSING**  
Eligible candidates will be requested to complete and return the application form along with the supporting documents and application fee. Australian Internships will start negotiating your internship details.
- 3 CONFIRMATION & PAYMENT**  
Australian Internships will arrange an interview for you with the Host Organisation after which the internship will be confirmed through a formal Training Agreement. Any outstanding fees to be paid.
- 4 PROGRAM PARTICIPATION**  
Congratulations! You are about to embark on an incredible journey. You will have an orientation before you start your internship. Once you begin your internship we will be asking for your continued feedback and continue to provide you with support.

## ELIGIBILITY

<b>Age:</b>	18 – 35
<b>Students:</b>	Currently enrolled in a tertiary degree (Bachelor or higher)
<b>Graduates:</b>	A recent graduate from a tertiary degree (Bachelor or higher)
<b>Internship field:</b>	Directly related to academic studies
<b>English skills:</b>	Upper intermediate – advanced English language skills (equivalent to IELTS 5.5)

## WHATS DOES IT COST & WHATS INCLUDED

Contact us at [info@internships.com.au](mailto:info@internships.com.au) for an accurate quote based on your profile:

### INTERNSHIP PROGRAM

- We offer a comprehensive virtual program, not just a placement!
- Virtual internship with an Australian company

### DOCUMENTATION

- Resume templates and guidance
- Letter of Objectives templates and guidance

### SUPPORT & MONITORING

- Allocation of an Internship Program Supervisor (IPS) to closely monitor your progress and satisfaction
- Interview preparation and coaching
- Immediate intervention should you have any difficulties
- Access to regular career blogs

### EMERGENCY SUPPORT

- 24 hours emergency support

### ORIENTATION & CULTURAL SUPPORT

- Full orientation sessions

## WHAT OUR INTERNS HAVE TO SAY

“There is always something to learn and improve. I learned and improved in Coding complex syntax, analysing website data, and implement code in a group.

I am doing my internship from home. some people might find this hard because you feel lazy and if you don't know how to solve some problem you feel lost so, communication with your company supervisor is very important. If I struggle with my task I just communicate with the team and ask for help. there is nothing wrong with asking because we are here to learn. Since I am doing an internship from home self-motivation, self-discipline, and time management count. if you neglect and misuse the opportunity thinking there is no one to see what you are doing, the purpose for an internship will be nothing and you will be just wasting your time so, self-motivation and hunger for the goal are needed.

Australian Internships makes sure the host company is doing their best from their side like creating a healthy working environment and we are also doing our best from our side by completing weekly learning plans and surveys. Also with following up with each intern when needed.”

**Nirajan Aryal**

**Field:** IT Software Development

**Nationality:** Nepalese



## DOCUMENTATION

We require the following documents in order to assess your eligibility:

- Resume (in Word)
- Letter of Objectives (in Word)
- Colour copy of your passport
- Copy of your most current academic transcripts that show your grades

Template documents and guides are available.

## HOST ORGANISATIONS

Following a comprehensive interview process, you will be allocated to one of 7,000 host companies throughout Australia. Selections are made in all cases based on best available fit between the host company and your skill-set or academic background. Host companies that AI have access to include:



REAL PROJECTS  
REAL EXPERIENCE

## CONTACT

[www.internships.com.au](http://www.internships.com.au)

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